

Acritas

Researcher / Analyst Roles

About Acritas

Acritas is the leading provider of legal market research, providing insight for many of the world's 150 largest corporate law firms, and other global professional service firms. We undertake dozens of bespoke research projects every year, and our in-house interviewing and analysis team conduct the world's most comprehensive study of the global legal market, on an annual basis. Some of our projects include:

- ▶ Market intelligence
- ▶ Client feedback
- ▶ Employee engagement
- ▶ Brand tracking / perceptions
- ▶ Thought leadership

A fantastic opportunity to work in a fast-paced, challenging and international business environment, combined with a friendly and supportive culture.

We are seeking candidates to support Acritas' two core research teams; initially working in one (or both) of these teams (Client Insights and Business Intelligence), the successful candidate will eventually specialise their role based on their main strengths and career aspirations. The two teams and likely roles are described below:

▶ Client Insight Team (Researchers)

Assisting on all aspects of custom research projects commissioned by our clients – from research design, project management, telephone interviewing, analysis, reporting and delivering results – and eventually working more closely with our clients and/or developing a research-focused specialism (e.g. qualitative or quantitative methods).

▶ Business Intelligence and Systems Team (Analysts)

Trainee Analysts in the BI and systems team will initially get involved in the more data-centric stages of the research process, particularly data processing, running tables, thematic coding and analysis. Analysts receive training and support in each area and will begin to specialise in areas which are of most interest to them, as well as getting more involved in designing and implementing online dashboards for clients using our business intelligence system.

Core skill requirements across all roles:

- ▶ **Adaptable and versatile with excellent time management.** You will often be working on a number of different projects / tasks concurrently and will be expected to manage your workload and approach

accordingly, as well as being able to work effectively during busy periods or when there are competing demands on your time.

- ▶ **Willingness to take ownership and responsibility.** We will provide you with increasing autonomy on projects and expect you to be enthusiastic in taking on new responsibilities and challenges as your experience develops. You will have the support of more experienced team members but need to work independently.
- ▶ **A problem solver with a logical, common-sense approach.** Someone who is prepared to take a proactive approach to making decision and resolving issues on projects - we will provide you with lots of training and support along the way but expect you to ultimately take decisions for yourself.
- ▶ **Excellent attention to detail and accuracy.** Acritas prides itself on its scientific approach to research and delivering excellent quality outputs to clients – being able to work at a high level of accuracy, especially during peak periods, is essential.
- ▶ **Enthusiastic about a career in research.** The Acritas team specialise in many different areas, from analytical software expertise through to in-depth qualitative analysis, or from client account development and sales to project management – ultimately, we are all known as research experts, and this forms the common thread across the whole team.

Your qualification and skills

Positions are graduate-level, so you must be able to demonstrate a strong undergraduate or postgraduate degree or be able to demonstrate an equivalent level of professional experience. Given the varied nature of our roles a specific degree discipline is not a pre-requisite, however, as a guide you may have a degree in Research Methods, Modern Languages, English, Geography/Social Sciences, Psychology, Law, Sociology, Maths, Statistics, Marketing or other relevant disciplines.

We are also interested in hearing from candidates with 1-3 years' experience in a research or another professional environment. Whilst not guaranteed, we will consider entry at a higher level and/or a view to a fast-tracked role for candidates who are able to demonstrate this.

Application

If you are interested in applying for a role, please send your CV and covering letter to Tom Kelsey (tkelsey@acritas.com). **Covering letters are essential** and applications will not be considered without one. Applications should include evidence of any experience you have in relation to the role(s) as described above, as well as any relevant work experience / qualifications.

The closing date for applications is 29th March 2019

Successful applicants will need to be available to attend an assessment day and/or interview in Newcastle upon Tyne in April 2019.

Candidates will be informed by phone call or email if their application is successful by Friday 5th April 2019, however we receive a high volume of applications and regret that the company does not have the resource to respond to and/or provide feedback on unsuccessful applications.

- ▶ Starting salary - £18,000 per annum*
- ▶ Company profit share bonus (once out of probation)
- ▶ Cycle to Work Scheme

- ▶ Childcare Voucher System
- ▶ Pension scheme
- ▶ Critical illness cover
- ▶ 22 Days Paid Holiday Per Year (+8 Bank Holidays), rising with service

*(We have discretion to increase starting salary by up to 20% (at company's discretion) for candidates who can demonstrate significant and relevant work experience enabling them to take on greater responsibility from day one – you will be told about this at the time of the job offer)